



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Interim Chief Executive
Adrian Stanfield LL.B (Hons)

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

28 June 2024

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Monday, 8th July, 2024 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

ADRIAN STANFIELD

Interim Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

5 - 8

PART 1 - PUBLIC

2. Apologies for absence 9 - 10
3. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 13 - 20

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 4 June 2024

Matters for Corporate Monitoring

5. Corporate Key Performance Indicators 21 - 40

The report provides data on Key Performance Indicators (KPIs) that are aligned to the Corporate Strategy 2023-2027 and monitored on a quarterly or annual basis and highlighted positive and negative trends for the period up to end of March 2024.

Matters for Recommendation to the Council

6. Decarbonising and Energy Efficiency Capital Plan Schemes 41 - 54

Following the Council's successful applications for grant funding relating to several decarbonising and energy efficiency projects, this report brings forward several projects under the existing List A capital plan scheme 'Decarbonising the Council's Estate' to enable the Council to progress those projects, as well as projects being funded directly by the Council, to help deliver our Climate Change Strategy.

Decisions to be taken in accordance with Part 3 of the Constitution

Executive Key Decisions

7. Community Development Grants 55 - 72

This report seeks approval of schemes submitted for funding through the second round of the Community Development Grant Scheme.

8. Household Support Fund 73 - 82

This report seeks approval of the Council's approach in use of the current grant of Household Support Fund for the Borough.

Executive Non-Key Decisions

9. 2023/24 Financial Outturn and May 2024 Budgetary Control 83 - 226

In accordance with the Council's Financial Procedure Rules this report informs Members of the 2023/24 Financial Outturn and current financial position to the end of May 2024 for the 2024/25 Financial Year. It also gives details of the savings identified to date against the current year's savings target of £305,000 and asks Cabinet whether it would wish officers to prepare for a budget consultation in the lead up to the 2025/26 budget.

10. Tonbridge and Malling Draft Productivity Plan 227 - 238

This report seeks endorsement for the Draft Tonbridge and Malling Productivity Plan.

Matters submitted for Information

11. Minutes of Panels, Boards and Other Groups 239 - 250

The minutes of meetings of Advisory Panels, Boards and Other Groups are attached. Any recommendations arising from these minutes are set out as individual items on this agenda.

12. Decisions taken by Cabinet Members 251 - 252

A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.

13. Notice of Forthcoming Key Decisions 253 - 256

A Notice of forthcoming key decisions to be taken during July/August is attached.

14. Urgent Items 257 - 258

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

15. Exclusion of Press and Public 259 - 260

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

16. Urgent Items 261 - 262

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Climate Change, Regeneration and Property)
Councillor M A Coffin, (Transformation and Infrastructure)
Councillor D Keers, (Community Services)
Councillor K B Tanner, (Finance and Housing)
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.